

Wabanung Campus
770 N. Main St
L'Anse, MI 49946
Phone: (906) 524-8400
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Arts & Agriculture Center
15211 Pelkie Rd
Pelkie, MI 49958
Phone: (906) 524-8903
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KBOCC Mission Statement: *As a tribal land grant institution, Keweenaw Bay Ojibwa Community College supports and uplifts all learners to achieve their goals through holistic education, while promoting Anishinaabe culture, language, and lifeways.*

JOB DESCRIPTION

POSITION: Campus Violence Prevention & Response Coordinator (Full-Time)

DEPARTMENT: Student Services

SUPERVISORY CONTROL: Dean of Student Services

SALARY: Grade 12 (\$19.29 to \$28.95 per hour)

LOCATION: Wabanung Campus
770 N. Main St., L'Anse, MI 49946

SUMMARY:

The KBOCC Campus Violence Prevention and Response Program Coordinator is responsible for coordinating and implementing a comprehensive campus violence prevention and response program. This position will work collaboratively with campus partners, administration, staff, students, tribal leaders, and community partners to build and maintain capacity and infrastructure for a culturally specific response to domestic violence, dating violence, sexual assault, and stalking, as well as develop and implement inclusive policies and practices that promote safety, respect, and equity on campus.

MINIMUM QUALIFICATIONS:

- A bachelor's degree in social work, psychology, criminal justice, or a related field required. Master's degree preferred.
- Minimum of 2 years of experience in violence prevention & response, victim advocacy, or a related field. Direct experience serving victim-survivors from underserved populations, specifically the Two-Spirit community, preferred.
- Knowledge of federal and tribal regulations related to campus violence prevention and response, trauma, resiliency, and trauma-informed practice.
- Strong interpersonal, communication, and collaborative skills.
- Ability to work independently or as part of a team.
- Strong organizational and problem-solving skills.
- Ability to handle sensitive information and maintain confidentiality.
- Experience in grant and/or project management, program development, implementation, and evaluation.
- Strong proficiency in Microsoft Office applications and database management.
- Comfortable presenting and speaking in front of large groups of various backgrounds.

- Must be able to lift 50 lbs. unassisted.
- Must possess a valid driver's license and have a dependable vehicle.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Actively engage the Anishinaabe mission and identity of KBOCC by modeling the Seven Grandfather Teachings and values by integrating language and cultural traditions in programs and services.
- Serve as the Project Director for OVW grants and other grants related to the topics of domestic violence, dating violence, sexual assault, and stalking. Oversee grant objectives and resources.
- Ensure all reports related to this position are submitted accurately and on time.
- Develop and implement a comprehensive campus violence prevention and response program that includes policies, procedures, and training programs utilizing culturally specific approaches.
- Create, maintain, and direct a Coordinated Community Response (CCR) team with both internal and external partners including KBOCC employees, law enforcement, and both tribal and community victim service providers.
- Provide culturally specific education and training to the campus community on issues related to campus violence prevention and response, including training related to the dynamics of gender-based violence
- Develop and implement outreach strategies to raise awareness about the campus violence prevention and response program, including targeted outreach to the Two-Spirit and LGBTQ+ community.
- Monitor, review, and evaluate confidentiality and victim/student privacy practices.
- Attend training events as directed.
- Other duties as assigned by supervisor.

PRE-EMPLOYMENT TEST:

Employment is contingent upon the satisfactory result of a Security Background Check, DHS Clearance, pre-employment drug testing and pre-employment physical.

Minimum standards of character: Must not have been found guilty of, or entered a plea of nolo contendere or guilty to, any felonious offense or 2 or more misdemeanor offenses involving (under federal, state, or tribal law; violations from other states will be interpreted according to the Michigan Penal Code):

- Crimes of violence
- Sexual assault
- Exploitation
- Contact with or prostitution
- Crimes against persons
- Offenses committed against children
- Child abuse or neglect
- Molestation

INDIAN PREFERENCE:

Preference will be given to qualified individuals of Native American descent.

VETERAN PREFERENCE:

Preference will be given to qualified veterans (DD214 required).

APPLICATION PROCEDURE: Submit an official KBOCC application, cover letter, resume, three current letters of reference, and official transcripts/certifications to:

Keweenaw Bay Ojibwa Community College
Attn: Human Resources
770 N. Main St.
L'Anse, MI 49946

Or via email to: hr@kbocc.com

Closing Date: Advertised internally until September 24, 2024. Open until filled.

This position announcement summary is intended to indicate the kinds of tasks which will be required of this position and shall not be construed as declaring what the specific duties and responsibilities of the position will be. It is not intended to limit or modify the right of the supervisor to assign, direct and control the work of this position, nor to exclude other similar duties not mentioned. The use of a particular expression or illustration describing duties shall not be held to exclude other duties not mentioned that are of similar kind or level difficult.